

TUESDAY, AUGUST 22, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, August 22, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

In the Matter of
Executive Session:

At 8:20 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, P3, Trey Fausnaugh and Kyle Wolfe, Teyas Valley Local School District, Ryan Scribner, Montrose Group, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 8:55 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from August 15, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 22, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$530,220.14 + \$184.71 the County Treasurer to satisfy the same.

**TUESDAY, AUGUST 22, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 22, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$205,945.96** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$9,322.86 – 101.1140.5444 – Election Assistance – Board of Elections
TO
101.1140.5102 – Employee Salaries – Board of Elections**

**\$1,305.20 – 101.1140.5444 – Election Assistance – Board of Elections
TO
101.1140.5201 – OPERS – Board of Elections**

**\$251.98 – 101.1140.5444 – Election Assistance – Board of Elections
TO
101.1140.5202 – Medicare – Board of Elections**

**\$953.49 – 101.1140.5444 – Election Assistance – Board of Elections
TO
101.1140.5309 – Postage – Board of Elections**

**\$1,138.15 – 101.1140.5444 – Elections Assistance – Board of Elections
TO
101.1140.5403 – Travel Mileage – Board of Elections**

**\$187.70 – 101.1140.5444 – Election Assistance – Board of Elections
TO
101.1140.5404 – Advertising – Board of Elections**

**\$13,062.00 – 101.1140.5444 – Election Assistance – Board of Elections
TO
101.1140.5428 – Contract Workers – Board of Elections**

TUESDAY, AUGUST 22, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

\$1,751.12 – 101.1140.5444 – Election Assistance – Board of Elections
TO

101.1140.5491 – Contract Services (rent, etc.) – Board of Elections

\$4,000.00 – 101.1140.5428 – Contract Workers – Board of Elections
TO

101.1140.5309 – Postage – Board of Elections

\$35,000.00 – 202.3010.5505 – Material/ Supplies MVPT – Engineer
TO

202.3010.5506 – Contract / Projects MVPT - Engineer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Cash Advance Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for CASH ADVANCE:

\$500,000.00 – 101.1105.5801 – Advances Out – Commissioners
TO

412.0000.4910 – Advances Local Jail Projects S.B. 310 - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Waiver Approved:

Nancy Graham, Fiscal Specialist, requested a waiver to pay Jim Shorkey Auto Group, in a timely manner. After discussing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to waive the waiting period to issue payment to Jim Shorkey Auto Group, in the amount of \$179,488.00 as follows:

\$179,488.00 #938.1123.5903 - ARP Governmental Services

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed for the week. One fraudulent claim filed for unemployment this week (DD).
- Both checks received for the two Pic-A-Fay vehicles totaling \$14,500.00.
- No new hire packets were sent out last week. A total of 53 new hire packets were handed out year-to-date. The full-time and part-time custodial positions are still posted. The Deputy Dog Warden, IT Technician and Clerk/ Teller position at Treasurer's Office have been posted with no applications at this

TUESDAY, AUGUST 22, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

time. The Maintenance Worker for the Sheriff's Office re-posted with new wage. Park District Executive Director position posted with no applicants. The Building Department Permit Technician had three applications submitted and interviews completed.

- Mr. Rogols continues to meet with maintenance staff to discuss the 2023 capital improvement assignments and provided a maintenance update.
 - Completed Lead Safe Ohio Program survey. No further response.
 - Resurfacing PDI: Started Monday, August 21st.
 - Chillicothe Carpet quotes for Service Center floors, Farm Ag Office, and OSU Extension.
 - Continue to work at the jail on non-door repairs.

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Health Department – Mr. Adkins received the PW to Email Server.
- AV Setup in Courtroom – Tweaked.
- NeatBar Setup.
- Rick is back.

In the Matter of
Report Provided by Michael Sherron:

The following is a summary of the report provided by Michael Sherron, EMA Director.

- This week Pumpkin Show Planning Session, CERT Damage Assessment Training, School Security Summit, Safe Communities Drive Sober or Get Pulled Over event, National Weather Service Open House and Working with PCSO to align and update mobile radios.
- Next week planning benchmarking with FFCEMA, Pumpkin Show TTX, Fair – Veterinary Emergencies Planning Meeting, Safe Communities Coalition Meeting and LEPC Exercise Planning Meeting.
- General Information
 - Run card project continuing – Would like to bring Chad Noggle and Capt. Relli in to discuss the progress.
 - Sirens – After reviewing the information from Hawaii, determining if there is a different way to operate our sirens, whether there are upgrades needed, and how these should work with other alerting / mass notification systems.
 - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
 - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
 - NIMS Training for Elected Officials – link sent to your email
 - Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county.
 - BOE Continuity Planning – Email sent to the Board requesting a meeting in September.
- EMA Projects
 - Futurity Orion Software – Met with the vendor, their software was not capable of doing what they represented originally. Working with them to see if they can build an add-on that will do more than what the current solution is capable of.
 - PCSO fiber connection conversion – Frontier upgrading our system connections before installation.
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – grant paperwork has been submitted (8/4/23), awaiting final approval from OEMA.
- Issues requiring Commissioners Support/Notification:
 - MOU for Siren Maintenance.
 - Unknown if an MOU exists for EMA dues.

In the Matter of
Report Provided by Preston Schumacher:

The following is a summary of the report provided by Preston Schumacher, Dog Warden.

TUESDAY, AUGUST 22, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Mr. Schumacher reported that the shelter had two adoptions last week and down to housing 19 dogs.
- Mr. Schumacher will be presenting at Sunrise Notary on August 29th at Noon Rotary.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: September 12th Agenda
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted
 - Scioto Township – Proposed subdivision at Commercial Point Road and Graham Road
- Lot Splits:
 - Approved 2 lot splits in the last week, 7 open applications currently.

In the Matter of
Executive Session:

At 9:22 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:26 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Sandra Holland Hired as the
Building Department Permit Technician:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to hire Sandra Holland as the Building Department Permit Technician effective Monday, August 28, 2023. As the Permit Technician for the Building Department, Mrs. Holland will be paid \$18.00 per hour with a six-month probationary period.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, AUGUST 22, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Pickaway County Sheriff's Office
Deputy Jon Rhoades Retirement:

Sheriff Hafey informed the Commissioners that Captain Jon Rhoades will be retiring from the Sheriff's Office. Sheriff Hafey requested Captain Rhoades' firearm be retired with him and allow for the firearm to be transferred to Mr. Rhoades. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the transfer ownership of Captain Jon Rhoades' firearm to him and the unit be retired from service.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Authorized Certification for OPWC Disbursements
For Pickaway County Engineer:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute the Authorized Certifications for OPWC Disbursements for the Pickaway County Engineer. The disbursement request is for DQAA03, number DIS-328406 in the amount of \$360,750.66. The request reflects project completion at an estimated 33%.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Allocation of June 2023 Sales Tax Collections:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to allocate the June 2023 Sales Tax collections in the following manner:

\$52,918.00 to 401.0000.4121 – Capital Fund
\$1,005,441.14 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Satisfaction of Mortgage for Brian and Vicki Smith:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Satisfaction of Mortgage for Brian A. Smith and Vicki L. Smith, 260 East Street, Ashville, Ohio 43103. Satisfaction of Mortgage shall be recorded with the Pickaway County Recorder's Office.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, AUGUST 22, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Vic Riffle Appointed to the Pickaway County
Building Department Residential Appeals Board:

The Commissioners were informed that Vic Riffle is willing to be considered for a three (3)-year appointment to the Pickaway County Building Department Residential Appeals Board representing homeowners of Pickaway County. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to appoint Vic Riffle, 22413 Morris Leist Rd. Stoutsville, Ohio 43154, for a three (3)-year term on the Pickaway County Building Department Residential Appeals Board as the homeowner representative. Mr. Riffle's term is effective from August 22, 2023, through December 31, 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Angela Karr, Clerk:

- Mrs. Metzger provided biographies of candidates for the Ag Hall of Fame for review.
- The Lancaster Pike Improvement Meeting is scheduled for Wednesday, August 23rd at 2:00 p.m.

In the Matter of
Consulting Service Contract with IBI Group for
Knollwood Wastewater Treatment Plant Project:

Mrs. Metzger received a consulting agreement from Chris Mullins, County Engineer for the Wintergreen Wastewater Treatment Plant Improvements. The project will replace the existing plant with a new complete treatment plant and IBI Group's services would include engineering design, survey, bidding and then construction administration and observation services. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Consulting Service Agreement with IBI Group for the Wintergreen Wastewater Treatment Plant Improvement Project. Contract in the amount of \$95,000.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Approving Sheriff's Office Vehicle
Purchase with American Rescue Plan Funds:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No. PC-082223-89

Sheriff's Office vehicle purchase – 4 Ford Police Explorer's

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

TUESDAY, AUGUST 22, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO
In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # **938** for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 for the Pickaway County Sheriff's Office to purchase 4 Ford Police Explorer's from Jim Shorkey Auto Group in the amount of \$179,488.00. Quotes were received from Jim Shorkey - \$44,872.00/vehicle, Chapman Ford - \$47,165.00/vehicle, Ricart Ford - \$45,355.00/vehicle.

This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$179,488.00 to Jim Shorkey Auto Group.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Approving Gloves for
Sheriff's Office with American Rescue Plan Funds:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No. PC-082223-90

Gloves for Sheriff's Office

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds.

TUESDAY, AUGUST 22, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO
In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24, 2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to pay for protective gloves for the Sheriff's Office in the amount of \$4,245.00 from Glovesaver.

This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$4,245.00 from Glovesaver.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Pickaway County Sheriff's Report:**

The following is a summary of the report provided by Sheriff Matthew Hafey, Pickaway County Sheriff:

- Sheriff Hafey discussed hiring with years of experience and the pay scale a lateral move for the employee. This would be a great recruiting tool in comparison to other counties. It would require a Memorandum of Understanding for the current contract. The Sheriff will gather additional information to present at a later date.
- Schools are back in session except for Logan Elm. Westfall received another grant for an additional School Resource Officer.
- They received one of the new cruisers and another will be received Thursday. Chief Brown is interested in replacing the old Crown Victorias with Ford Explorers.

TUESDAY, AUGUST 22, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Clerk of Courts Update:

Grant Davis, Clerk of Courts, met with the Commissioners to discuss a software license agreement with Equivant CourtView Justice Solutions Inc. This will allow software for e-filing Common Pleas Court documents. This will be a cloud-based software and an offsite data system.

Mr. Davis provided information of other counties that provide Saturday hours for the Title Department. Pickaway County Title Department will be implementing Saturday hours and will be putting a press release out in the public that hours will be 8:00 a.m. to 12:00 p.m. on Saturdays. Mr. Davis has hired two new additional employees to help rotate the schedule to accommodate Saturday hours. The Title Office is fully balanced thanks to the work of the accountants. They have done a fantastic job and are complete. The Title Office is no longer pen and paper for the financial side. Both offices are fully staffed to take on the growth in Pickaway County.

In the Matter of
Clerk of Courts Software License Agreement
With Equivant CourtView Justice Solutions Inc.:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Equivant CourtView Justice Solutions Inc. Software License Agreement for the Pickaway County Clerk of Courts and Common Pleas Court.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending August 19, 2023.

A total of \$285 was reported being collected as follows: \$90 in adoptions; \$30 dog license; \$75 in redemptions; \$50 in microchip fees and \$40 in boarding revenue.

Five (5) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk